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EMPLOYMENT APPLICATION

PLEASE PRINT

NAME	Last	First	Middle	Date	Social Security Number
				/ /	- -
ADDRESS	Number	Street	City	State	Zip Code
TELEPHONE NUMBERS	Home	Work	Other	E-MAIL ADDRESS	
() - () - () -					

POSITION(S) OF INTEREST:

Type of Employment Desired: Full-Time Part Time Temporary/Seasonal

Date available to begin employment ____/____/____

Rate of pay required \$_____ Have you ever applied for employment with Hoosier United Credit Union? YES NO

Have you ever been employed by Hoosier United Credit Union? YES NO

If yes, please provide title and dates of employment: _____ From: ____/____/____ To: ____/____/____

Have you ever been convicted of a crime, not including traffic violations? YES NO

Conviction will not necessarily disqualify you from consideration for employment
 Employment may be contingent upon completion of a background check including a credit inquiry report

If yes, please explain _____

Explain your qualifications and discuss key duties of previous jobs related to the position you are seeking.

What are your special strengths/talents?

What are your personal computer skills? List the software and operating systems which you have used.

Hoosier United Credit Union IS AN EQUAL OPPORTUNITY EMPLOYER

Please be aware that your employment relationship with Hoosier United Credit Union is at-will by both parties, meaning you or the Credit Union may terminate this relationship at any time, for any reason, with or without cause or notice. No supervisor, manager or representative of Hoosier United Credit Union other than the CEO has the authority to enter into any agreement with you regarding the terms of your employment that changes our at-will relationship or deviates from Credit Union policies.

EMPLOYMENT HISTORY

Provide the following information for your previous and current employers starting with the most recent.

Employer	City	State	Phone# () -	Dates Employed:
				<i>From: ____/____/____</i>
Job Title				<i>To: ____/____/____</i>
Reason for Leaving				
Supervisor and Title			Phone# () -	Salary/Hourly Rate:
<i>May we contact for reference</i> <input type="checkbox"/> YES <input type="checkbox"/> NO				

Employer	City	State	Phone# () -	Dates Employed:
				<i>From: ____/____/____</i>
Job Title				<i>To: ____/____/____</i>
Reason for Leaving				
Supervisor and Title			Phone# () -	Salary/Hourly Rate:
<i>May we contact for reference</i> <input type="checkbox"/> YES <input type="checkbox"/> NO				

Employer	City	State	Phone# () -	Dates Employed:
				<i>From: ____/____/____</i>
Job Title				<i>To: ____/____/____</i>
Reason for Leaving				
Supervisor and Title			Phone# () -	Salary/Hourly Rate:
<i>May we contact for reference</i> <input type="checkbox"/> YES <input type="checkbox"/> NO				

EDUCATION

Please list the most recent first including college, trade school, and/or high school.

School Name and Address	# Years Completed	Degree/Diploma	Major/Minor Field of Study

REFERENCES

*Please list name and telephone number of three business/work references not related to you and not previous supervisors.
If not applicable, list three school or personal references not related to you.*

Name	Current Employer	Phone #	Years Known

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that any omission or misrepresentation by me in this application will be cause for cancellation of this application and/or separation from Employer's service. I understand any employment or offer of employment is subject to a satisfactory background check including a credit inquiry report. I give Hoosier United Credit Union the right to investigate all references and to secure additional job-related information about me.

Signature of Applicant: _____ Date: _____